

**MISSISSIPPI BOULEVARD CHRISTIAN CHURCH
VACANT POSITIONS**

HVAC TECHNICIAN – Position will perform a wide variety of skilled tasks involved in the maintenance and repair of ventilation, heating and air conditioning units related to the care and maintenance of all buildings and facilities. Will inspect air-conditioning units to ensure efficient operation; perform regularly scheduled maintenance on heating and cooling units; change filters; adjust and maintain internal electronic control systems; cleans coils and blowers and checks motors and belt tensions; maintains maintenance records as required. Performs other duties as required for upkeep of HVAC systems. Must have a heart for God and a servant's attitude.

Minimum Requirements: Requires 2-3 years of HVAC experience. Must be familiar with principles and practices of HVAC maintenance and repair, hazard and safety practices common to the trade, HVAC controls and safety devices, materials and refrigerant recovery equipment and procedures used in installing, repairing and maintaining HVAC systems.

MARKETING/COMMUNICATIONS DIRECTOR – Position will create, implement and oversee communications programs that effectively describe and promote the organization and our products, including graphics, brochures, etc.; will oversee all print media, bulletin, etc. Will increase and maintain visibility of MBCC identity; enhance printed media, web site, screens, e-mail, electronic media, etc.

Minimum Requirements: Bachelor's degree in marketing, public relations, journalism, communications or related field. Five years experience in organizational or corporate communications with emphasis on communications analysis/planning and experience in addressing communication and media issues. Must have excellent computer skills,

NURSERY ASSISTANT – Will assist in caring for small children ages 0-5 in our Nursery during worship opportunities. Must have a high school diploma/equivalent and a desire to work with small children. Must have a heart for God and a servant's attitude. This is a part-time position.